



Rental Rules/Procedures

PICNIC PAVILIONS at MASONS MILL PARK

PLEASE KEEP THESE RULES & REGULATIONS FOR YOUR RECORDS

The following rules are portions of Ordinance No. 867. Other sections of the ordinance, not listed here, also apply to park use and facility rentals.

Permit Request and Payment

To reserve a pavilion, please visit uppermorelandrec.com to submit a reservation request. Once your request is approved, you will have 10 days to complete payment, including the required security deposit. Failure to pay within this period may result in cancellation. We accept cash, check, or credit card.

Please make checks payable to: Township of Upper Moreland.

Upon payment, a pavilion permit will be sent to you.

Please present that permit upon arrival at the park.

Security Deposit

A **refundable security deposit of \$200** is required for all pavilion rentals. This deposit may be in the form of cash, check or credit card (information on hold in our system). The deposit will be refunded after a satisfactory post-event inspection.

Violations Include:

- Excess trash or littered trash
- Damage to structure, furnishings, grills, and/or fields
- Renters not observing Park Ordinance

You will be notified by phone and by mail prior to any penalty being assessed

Rental Availability and Fees

Picnic Pavilion Availability at Masons Mill Park APRIL 1 – OCTOBER 19

The three [3] pavilions are available for rental according to the following schedule:

THREE RENTAL PERIODS ARE AVAILABLE EACH DAY			
DAILY RENTAL TIMES (morning, afternoon, or all day), RATES & CAPACITIES			
	10AM - 2PM	3PM - 7PM	10AM - 7PM
Pavilion 1 (capacity 64, water)	\$75R; \$150N	\$75R; \$150N	\$150R; \$300N
Pavilion 2 (capacity 100, water/electricity)	\$120R; \$240N	\$120R; \$240N	\$240R; \$480N
Pavilion 3 (capacity 64)	\$75R; \$150N	\$75R; \$150N	\$150R; \$300N
	R – Resident Group N – Non Resident Group		

Resident Rate Eligibility

- at least 75% of the group lives in Upper Moreland Twp. **AND** the permit applicant lives in Upper Moreland Twp. The Township reserves the right to request a name/address roster to verify "resident group" qualifications.
- Otherwise, **Non-Resident Group** rates apply.

Reservation Request Timelines

- **Resident Groups** may request pavilion reservations beginning the first working day of January each calendar year.
- **Non-Resident Groups** may request pavilion reservations beginning the first working day of March each calendar year.

Mason's Mill Park Picnic Pavilion Rental - Specific Rules

- 1. Field Use for Pavilion Permit Holders:** A Pavilion Permit **does not** reserve or entitle the group to utilize or reserve baseball or softball fields. Fields may be used if available and not reserved. Please check with park attendants.
- 2. Other Facilities:** A pavilion permit **does not** reserve or entitle the group to exclusive use of the following facilities:
Safety Town – Pickleball Courts - Archery Range - Tennis Courts - Volleyball Court - Gazebo
(Please inquire with UM Parks & Rec Office for rental/use information regarding these areas.)
- 3. No-Shows and Refunds** To be eligible for ANY refund or credit, you must notify us if you are not coming before your scheduled arrival time.
You may email: recreation@uppermoreland.org or call
Weekdays: 215-659-3100 ext. 1039 **Weekends:** 215-659-3388
- 4. Rainouts** If weather conditions prevent the use of the pavilion, please notify us by phone **before your scheduled arrival time** on the day of your event. We will:
 - o Attempt to reschedule your group for another available date, or
 - o Refund the rental fee (partial refunds apply as warranted).
- 5. Cancellations**
 - o Cancellations made less than seven (7) calendar days prior to the reserved time **will not be eligible for a refund or credit.**
 - o Cancellations made seven (7) or more calendar days prior to the reserved time will receive a 50% refund, exclusive of the security deposit.
- 6. Grace Period** A one-hour "Grace Period" for lateness is permitted for all pavilion rentals.
- 7. Restroom Access** Restrooms will be open and available during the hours specified on your rental form. Park Attendants will be on site during those hours. The Department reserves the right to adjust restroom hours due to weather conditions or other rentals.
- 8. Alcoholic Beverages/Tobacco & Vaping: All Upper Moreland Township parks are alcohol/smoke-free.** Tobacco products, including vaping, and any form of intoxicating beverages and/or alcohol are strictly prohibited.
- 9. Decorations and Materials**
 - o **Prohibited Items:** confetti, rice, popped balloons, foil, paint/powder/smoke, and other non-biodegradable or environmentally harmful materials are not permitted.
 - o **Attachment Restrictions:** No staples, nails, screws, glue, or similar items may be used on the pavilion. **The department reserves the right to retain security deposit funds for any added labor resulting from improper use of materials or damages caused by rental groups.**
- 10. Grills/Open Flames NO GAS, PROPANE, STERNOS ARE PERMITTED IN ANY PARK.**
- 11. Litter & Waste:** Please do not scatter, dump, or leave litter in any part of the park, except in designated trash receptacles. **Violation will result in loss of security deposit funds.**
- 12. Parking:** All cars and other vehicles must park only in designated spaces on paved areas. **Parking on grass or blocking traffic is prohibited.** Violators are subject to citation.
- 13. Pets: Pets are prohibited in all U.M. Township parks,** except at Mill Creek Dog Park
- 14. Safety Town:** Climbing on the buildings in Safety Town is strictly prohibited.
- 15. Noise Restrictions: No loud music, PA systems, paid entertainers, food trucks, solicitations, or vendors are allowed in the park. This includes inflatable rides, pools, etc.**

Refer to Township Code Title 6 for additional information.

Have a safe and enjoyable visit to Masons Mill Park!

Updated Nov, 2024

Township of Upper Moreland
Department of Parks and Recreation
117 Park Avenue
Willow Grove, PA 19090
215-659-3100 ext. 1039
Website: www.uppermorelandrec.com



Park Address
Masons Mill Park
3500 Masons Mill Road
Huntingdon Valley, PA 19006
215-659-3388
recreation@uppermoreland.org